



# Wildlands Conservancy

## *Job Description*

**TITLE:** Environmental Educator In Training (EIT)

**CLASSIFICATION:** Volunteer

**DEPARTMENT:** Education

**DIRECT REPORT:** Senior Environmental Educator

### **DESCRIPTION:**

Under the direction of the **Senior Environmental Educator**, the Environmental Educator in Training (EIT) is responsible for assisting Environmental Educators with preparing for summer camp programs.

### **ESSENTIAL FUNCTIONS**

- Supports Environmental Educator(s) with preparing for summer camp classes including but not limited to classroom preparation, collecting materials and supplies, cleaning up after programs, and organization;
- Assists Environmental Educator(s) with summer camp activities including but not limited to crafts, games, hikes, equipment instruction, (e.g.-binoculars, microscopes);
- Contributes with maintaining office/building organization while using site, buildings and materials; and any other activities necessary to advance the mission of Wildlands Conservancy;
- Ability to learn organization's techniques, policies and procedures for a successful and safe summer camp.

### **QUALIFICATIONS**

- minimum of age 14;
- high level of interest and basic understanding of natural history and feel a connection with nature;
- ability to work in a variety of settings, terrain, and weather conditions;
- ability to work with individuals of all ages and abilities;
- ability to work independently and within a team;

- show compassion, empathy and patience while maintaining an unwavering sense of humor;
- ability to lift 25 pounds
- tolerance of inclement weather conditions;
- excellent interpersonal skills and a professional demeanor;
- Pennsylvania Child Abuse History Clearance; Pennsylvania State Police Request for Criminal Record Check; FBI Federal Criminal History Certification (if in the State of PA less than 10 years)
- Completed Volunteer Profile Form
- Completed formal interview by Senior Environmental Educator or designee

### **WORKING CONDITIONS**

- Wildlands Conservancy offices are smoke-free.
- The ability to work harmoniously in manifestly friendly – but close – quarters is required.
- Indoors and outdoors near/in water, on trails that are rough terrain, meadow, woods;
- Minimum of two week-long commitments for a.m. (9am-12pm), p.m. (12-4pm) or full day (9am-4pm) sessions. Camp location is at the Dorothy Rider Pool Wildlife Sanctuary in Emmaus.

### **DRESS CODE**

- Environmental Educator in Training volunteers will receive Wildlands Conservancy staff t-shirts but are expected to wear khaki colored shorts and close-toed shoes. More specific information will be provided.

### **BENEFITS**

- Opportunity to work directly with highly-qualified and skilled professional Wildlands Conservancy naturalists to learn the appropriate techniques of developing and presenting environmental education programs in a summer camp setting.