

SUMMER CAMP PARENTAL INFORMATION

Everyone Is Welcome!

We believe that all kids can participate in our program. We ask parents to be honest on the registration forms about their child's physical, mental, and emotional well-being and anything else our staff should know to help their child succeed in our camps. A member of the Wildlands Conservancy staff may contact you to discuss how we can adapt activities to provide a safe and successful environment for all children.

What to bring: Please label all items with your camper's full name.

- Dress your child appropriately for the weather.
- Camp can be dirty and wet. Please send campers in clothes/shoes that can get dirty/wet.
- Hat/bandana
- Swimsuit (under their clothing) and towel
- Closed-toed creek shoes, no sandals or Crocs, old sneakers are great creek shoes
- Spare clothes: shirt, pants, socks, undergarments
- Bag for wet clothing
- "Hands-free" water bottle – bottle with lanyard, belt loop holder, etc. EVERY DAY
- Bug repellent and sunscreen should be applied before coming to camp
- Packed lunch, AM and PM snack
- In reusable containers with no refrigeration required
- We are a pack in/ pack out facility. All trash goes home.
- Hand sanitizer if you have a brand preference

Wildlands Conservancy is not responsible for lost or stolen items.

Lost & Found is in the Air Products Environmental Education Center. Found items will be held for 2 weeks.

Do not bring: The following items will be taken away and returned to the parent at the end of the camp day.

- All electronics, including cell phones (unless they remain tucked away in the camper's backpack)
- Weapons (Any weapon will be reported to authorities and will not be returned.)
- Any other items that distract from activities or could be destroyed, lost, or stolen.

Sign-in/Sign-out Procedures

- During rolling drop-off at the start of camp each day, staff will come to your car, greet you and assist the children out of the car (and car seats).
- Please, park and walk to the parking slab to pick your camper up at the end of the day.
- For drop-off, please arrive no more than 10 mins prior to class. You may pick your child up from 3:45-4 pm.
- Please complete the pick-up permission form included in this information packet

Medication Procedure: Fill out a Permission to Administer Medication Form.

- Medication includes vitamins, over the counter drugs and natural remedies.
- If your child will be taking medication while at camp, fill out and return the Permission to Administer Medication form.
- Medications must be brought in the original pharmacy container.
- All medication must be given to staff.
- Your child must be able to administer the medication without assistance.
- Unless, otherwise requested, medication will be securely stored and returned to the parent/guardian at pick-up on Friday.

Emergencies/Illness Procedure

All children must be in good health at drop off. If there is an illness or emergency involving your child, we will contact you immediately. If you cannot be reached, we will call the individuals you have designated as alternate emergency contacts. If you need to pick your child up early, please call Wildlands Conservancy (610)965-4397.

We follow CDC infection prevention and control recommendations. Currently masking is not required. If our Community Transmission Level is raised to high, we will reinstate mask requirements for all programs.





Refund and Cancellation Policy

- Payment is due in full at the time of registration, any exceptions must be approved by Wildlands Conservancy Staff
- Cancellations made at least 3 weeks before the start date of the program will receive a full refund. Cancellations made 8-20 days before the start date will receive a 50% refund. Cancellations made within a week of the start date will receive a 25% refund.
- If you cancel with less than 72 hours' notice, your entire registration fee will be forfeited
- An additional processing fee may be applied to some cancellations. Additional changes to the reservation date will incur a processing fee.
- In the event of a medical emergency and/or participant illness, a pro-rated refund will be issued only upon written request accompanied by a physician's statement.
- There are no refunds issued for inclement weather. Full refunds are given for any program Wildlands Conservancy cancels.
- If a class is not full, a one-time reservation change can be accommodated. Additional changes to the reservation date will incur a \$25 processing fee.
- Wildlands Conservancy reserves the right to use discretion when issuing refunds.

Behavior Policy

Wildlands Conservancy reserves the right to suspend or expel participants from the program for disruptive and/or aggressive behavior. Disruptive behavior is defined as a behavior that adversely affects the activities of a camp group. This can include, but is not limited to:

- Bullying: threatening words or actions that are intended to provoke fear
- Repeatedly wandering away from the group
- Repeated refusal to work cohesively with the group
- Destruction of property.

Disruptive behavior will result in the following actions:

- Discussion of the disruptive actions with the child, the staff person involved, and the Director of School Programs and Summer Camp, followed by parental notification of disruptive behavior.
- Continued disruptions will result in a parent/ child conference with the Director of School Programs and Summer Camp, and the Vice President of Education.
- Parents will assist in problem-solving a positive solution that will be drafted into a behavior agreement signed by all parties.
- Dismissal from the program will result if the disruptive conduct continues after the behavior agreement is signed.

If a child's behavior is aggressive or violent (hitting, kicking, biting or using objects as weapons):

- Toward either staff or other campers, the child will be sent home immediately.
- No refund will be given when a child is sent home due to behavior issues.
- The child will not be allowed back for the rest of that week of camp, but may try to be successful at a future date.

Parent's Check List

Before Camp

- Register and bring all forms the first day of session.
- Make sure you have paid in full. Your child is not registered until full payment.
- You will receive an email confirmation with completion of registration.
- Pack all recommended camper items
- Mark all of your child's items with their full name
- Talk with your children about the great time they will be having at camp

During Camp

- Tell your child's staff person about any last minute changes in your camper's health or life situation
- Notify your child's staff person, in writing, of any addition to your pick-up sheet
- Check your child each evening for evidence of ticks, mosquitoes, and poison ivy. Adjust your child's clothes and bug repellent accordingly.
- Talk to your child about their great camp experience and encourage the sharing of new information.

