Job Description

TITLE: Environmental Education Intern

CLASSIFICATION: Volunteer

DEPARTMENT: Education

DIRECT REPORT: Senior Environmental Educator

DESCRIPTION:

Wildlands Conservancy’s Environmental Educator Internship provides practical work experience to assist the intern in broadening his/her knowledge and skills necessary for a career in an environmental/education field. The intern may be exposed to: canoe trips, special events, school and community programs, land management, grounds keeping, and curriculum development. Internships are available year round.

ESSENTIAL FUNCTIONS

• The intern will be part of an impactful project supporting healthy habitats at Dorothy Rider Pool Wildlife Sanctuary. Examples include: pond restoration, trail enhancement, educational on-trail signage.
• Interns will assist a seasoned environmental educator in the presentation of a vast array of hands on, nature-based programming. This will include summer camp on our 3 site locations (Dorothy Rider Pool Wildlife Sanctuary, Emmaus; Sand Island, Bethlehem; Trexler Nature Preserve, Schnecksville; Grand Central Environmental Education Center, Pen Argyl), community group presentation at DRPWS or anywhere in the Lehigh River watershed (transportation offsite is almost always provided)
• Interns will be guided through the creation and presentation of a curriculum based lesson plan.
• Intern will create a personal environmental education portfolio documenting internship activities, the self-designed lesson plan, final intern project, and an educator journal.
• The intern will be part of an outreach team working to promote the Wildlands Conservancy message at a community event.
• Commitment to a full season of work is expected. Summer internships are 20 to 40 hours

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per week and as determined by school during, fall and spring semesters.

- Ability to work harmoniously in manifestly friendly – but close – quarters is required.
- Working occasional nights and weekends, tolerance of inclement weather is also required.
- They will participate in a project with our Conservation Department. This may include restoration of Golden Winged Warbler habitat on our Thomas Darling Preserve, stream conservation and restoration or habitat preservation.

QUALIFICATIONS

- Completion of at least one year towards a BS or BA and committed to educating children through science based hands on learning.
- Experience teaching environmental education preferred but not mandatory
- Student should be comfortable speaking in front of a group and interacting with people of all ages, income levels, cultural backgrounds and intellectual abilities.
- Comfortable handling live animals
- Ability to work independently and within a team
- Have a strong work ethic and sense of humor
- Ability to lift up to 25 pounds
- Basic computer literacy in Microsoft Office
- Excellent interpersonal skills
- A professional appearance
- Must possess or be willing to obtain; current CPR, First Aid and AED certification; Pennsylvania Child Abuse History Clearance (Act 151); Pennsylvania State Police Request for Criminal Record Check (Act 34); FBI Clearance (Act 114)
- Valid Pennsylvania Driver’s License

WORKING CONDITIONS

Wildlands Conservancy offices are smoke-free. The ability to work harmoniously in manifestly friendly – but close – quarters is required. Working long and unusual hours, including some evenings and weekends, and walking and standing on uneven natural surfaces on land or in water is common. Travel is usually fairly local, rarely requiring overnight stay.

SALARY AND BENEFITS

Not applicable