



# Wildlands Conservancy

## Application for Seasonal Employment

Position desired: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle Initial)

Address: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_

Best time to call: \_\_\_\_\_ Email: \_\_\_\_\_

Are you at least 16 years of age?  Yes  No

Are you a U.S. Citizen or legally authorized to work in the United States?

Yes  No

Have you applied for employment at Wildlands Conservancy before?  Yes  No

Have you previously been employed by Wildlands Conservancy?  Yes  No

If yes, enter date(s) employed. \_\_\_\_\_

### **EDUCATION**

High School: \_\_\_\_\_ College/University: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Grade Completed: \_\_\_\_\_ Number of Years Completed: \_\_\_\_\_

H.S. Diploma or Equivalency: \_\_\_\_\_ Major: \_\_\_\_\_

Yes  No Degree Earned: \_\_\_\_\_

Other Training or Degrees Earned: \_\_\_\_\_

School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Course: \_\_\_\_\_ Degree or Certificate Earned: \_\_\_\_\_

Other Certifications: \_\_\_\_\_

### **EMPLOYMENT**

Please list all work experience, starting with your present or most recent position:

Employer 1: (most recent) \_\_\_\_\_

Dates employed (mm/yy) from \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Description of Job Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Reason for leaving or seeking employment: \_\_\_\_\_

\_\_\_\_\_

Employer 2: \_\_\_\_\_  
Dates employed (mm/yy) from \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_  
Address: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Description of Job Duties: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_  
Reason for leaving or seeking employment: \_\_\_\_\_

Employer 3: \_\_\_\_\_  
Dates employed (mm/yy) from \_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_  
Address: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Description of Job Duties: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_  
Reason for leaving or seeking employment: \_\_\_\_\_

**SKILLS/QUALIFICATIONS**

Do you possess a valid driver's license? \_\_\_ Yes \_\_\_ No If yes, what state: \_\_\_  
Do you have a valid PA Criminal Record Clearance Certificate ? \_\_\_ Yes \_\_\_ No  
If No, are you willing to apply for a PA Criminal Record Clearance \_\_\_ Yes \_\_\_ No  
Do you have a valid PA Child Abuse Clearance Certificate? \_\_\_ Yes \_\_\_ No  
If No, are you willing to apply for a PA Child Abuse Clearance? \_\_\_ Yes \_\_\_ No

Describe any special training or acquired skills which you feel would qualify you for this position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When are you available to start?

\_\_\_\_\_

What hours are you available to work?

\_\_\_\_\_

**REFERENCES**

May we contact your present employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No  
May we contact your previous employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Have you ever been involuntarily discharged or fired? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain: \_\_\_\_\_  
Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain: \_\_\_\_\_  
Have you ever been convicted of a crime against a child? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain: \_\_\_\_\_

**Give at least three references, two of whom are familiar with your work record.**

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: ( ) \_\_\_\_\_ Years Acquainted: \_\_\_\_\_  
Describe Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: ( ) \_\_\_\_\_ Years Acquainted: \_\_\_\_\_  
Describe Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: ( ) \_\_\_\_\_ Years Acquainted: \_\_\_\_\_  
Describe Relationship: \_\_\_\_\_

I hereby verify that the information provided on this application is true and complete to the best of my knowledge and agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date. In addition, if accepted for employment, I hereby agree to abide by all the rules, regulations and policies of my employer and understand that Wildlands Conservancy reserves the right to terminate employment if my performance is unsatisfactory.

I authorize all persons, schools, employers, law enforcement agencies and other organizations to provide the Wildlands Conservancy with any relevant information that may be required to arrive at my employment decision.

I understand that if appointed, this application will become part of my permanent file.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Wildlands Conservancy is an Equal Opportunity /Affirmative Action employer who considers qualified applicants for all positions without regard to race, color, religion, sex, national origin, citizenship, ancestry, age, physical or mental disability, status as a disabled, Vietnam era veteran, or any other protected characteristic.**